

Post Title:	Minibus Driver/Caretakers Assistant	Salary: £10.96 per hour
Hours:	Term time - 6.45am - 8.45am and 3pm - 6pm	School Holidays - 1pm - 6pm
	25 hours a week, 52 weeks per year	
Holiday Entitlement:	5 weeks, plus bank holidays and an additional week between Christmas and New Year.	
Closing Date:	Sunday 17th December 2023	

Post details:

Would you like a chance to be part of something special at Westbourne School?

Westbourne is a leading school in the Yorkshire region, and the only co-educational independent school in Sheffield offering a first class education to Sheffield girls and boys from the age of 4 to 16. The School is at an exciting crossroads in its history, with a new Head, and a recently completed £3m estates development project, including a new hall, three classrooms, changing rooms, facilities and a play area.

It's not just Westbourne's values of **excellence, inclusion, respect and resilience** that make Westbourne a special place to work. Westbourne is a family. Staff are motivated to go the extra mile in an environment that nurtures happy pupils to perform at their best. Westbourne's story is one of success with expansion and a state-of-the art new Junior School development. If you're a talented person who wants to be part of a bright new future for our school, we'd love to hear from you.

Dynamic and inspirational people are invited to apply for the above position and a willingness to participate in extracurricular life will be an advantage.

To apply, download the Westbourne School application form and send it, together with a covering letter, by email to lbrittle@westbourneschool.co.uk or by post to Westbourne School, 60 Westbourne Road, Sheffield S10 2QT.

Please refer to the Minibus Driver Job description when completing the application form and ensure you highlight which position you are applying for.

Safeguarding

Westbourne School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All appointments are subject to satisfactory safeguarding checks, including checks with past employers and the Disclosure and Barring Service. Please see our [Safer Recruitment Policy](#) for further details of the checks undertaken. Applicants should note that references are routinely requested prior to interview for all short-listed candidates.

All staff have responsibility for safeguarding and child protection, you can read further information about this in our [Safeguarding Policy](#), however, for the specific safeguarding responsibilities of this role please check the job description and person specification.

This post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) and the school is therefore permitted to ask job applicants to declare all convictions, cautions and bind-overs (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

Interviews will take place during the week commencing 1st January 2024

Contact details: Laura Brittle via email lbrittle@westbourneschool.co.uk or telephone 0114 266 0374

60 Westbourne Road, Sheffield S10 2QT

0114 266 0374 enquiries@westbourneschool.co.uk westbourneschool.co.uk