



WALKING TO VENUES POLICY



This is the walking to local sports venues policy for September 2021.

- All staff must wear high visibility vests when leaving the school grounds.

Walking ratios are as follows:

- **Year 7 to 11** 1 member of staff to 16 pupils.
- **Year 4 to 6** 1 member of staff to 12 pupils.
- **Year 3** 1 member of staff to 10 pupils.

There are no legal staff to pupil ratio requirements; these are guidelines only.

- Pupils must walk in pairs.
- Pupils will walk with a staff member that is within their protected bubble.
- Staff to encourage pupils regarding road safety and responsibility.
- Staff members to walk at the front, back and middle where possible.
- No interaction with members of the public.
- Pupils to stay on the inside of the path, leaving a 1m gap for members of the public.
- Follow the Green Cross code "Stop, Look, Listen, Think" or "Stop, Look, Listen, Live".
- When crossing the carriageway the lead member of staff must give a waiting point to the pupils to wait at after crossing the carriageway. The lead staff member must then enter the carriageway and stand in the middle of the road and give permission to the pupils to cross when it is safe to do so. The following member of staff is then to take the lead member of staffs place in the road while the lead goes to the designated waiting point.
- No shouting and all pupils and staff remain calm at all times.
- No mobile phones or devices to be used by staff or pupils.
- All pupils can cross the road at the same time with a member of staff at the top / middle and end with the lead staff member communicating when to cross.
- All sports equipment to be carried in a secure bag.
- Pupils must not carry any heavy sports equipment.
- If any pupil becomes unwell, a staff member must call Westbourne School and request for the pupil to be driven back to school.
- All year groups walk in their protected bubble.